

The Drought Relief for Community Sport and Recreation Program 2008

Our local sports grounds and other sport and recreation facilities are a vital part of the social fabric, strength and well-being of Victorian communities. Managing the impact of the current drought on community sport and recreation is a high priority for the Victorian Government.

The *Drought Relief for Community Sport and Recreation Program 2008* will help community sporting facilities cope with the continuing dry conditions and reduce their water use into the future. The program builds on the successful *Drought Relief for Community Sport and Recreation Program 2007* and is part of the Victorian Government's work to strengthen communities throughout Victoria.

Managing the effects of our ongoing drought is a challenge for all Victorians. Local communities, sporting clubs and councils, as well as the Victorian Government, have all been working hard to keep local sport strong and healthy.

The Victorian Government has provided \$6.7 million in the past year to help protect community sporting facilities from the effects of drought, but there is still more to be done.

This year the Victorian Government will provide a further \$12.9 million to help communities on stage 3 or higher water restrictions across the state. This is made up of:

- \$9.3 million for the *Drought Relief for Community Sport and Recreation Program 2008* to help local communities maintain local community sport, reduce the impact of drought, minimise water use and improve the condition of local sport and recreation facilities; and
- \$3.6 million for a *Synthetic Surfaces Program* to establish artificial sports surfaces in key locations across the State that will ensure the viability of local leagues and competitions.

Rural, regional and outer metropolitan councils with areas on Stage 3 or higher water restrictions can apply for up to \$100,000 and metropolitan councils can apply for up to \$75,000 for projects to keep sport and recreation facilities open or which provide long term, sustainable reductions in potable water use by community sporting facilities.

The Victorian Government will also consult with the sports most affected by drought and local councils to identify and implement additional priority projects to ensure the continued viability of local community sport.

By helping communities invest in water-efficient assets for local sport facilities, we are making a difference now and in the future as together we face the challenges of climate change and keeping local community sport strong and healthy.



James Merlino MP
Minister for Sport, Recreation and Youth Affairs

The Drought Relief for Community Sport and Recreation Program 2008

What is the Drought Relief for Community Sport and Recreation Program?

The *Drought Relief for Community Sport and Recreation Program 2008* provides grants to help local communities maintain local community sport and develop sustainable approaches to water management of sports grounds and other sport and recreation facilities.

Rural, regional and outer metropolitan councils with areas on Stage 3 or higher water restrictions will be eligible to apply for funding up to a total value of \$100,000 per municipality for projects to keep sport and recreation facilities open or for projects providing long term, sustainable reductions in potable water use by community sporting facilities.

Metropolitan councils with areas on Stage 3 or higher water restrictions will be eligible to apply for funding up to a total value of \$75,000 per municipality.

The maximum grant for any one project is \$40,000 (excluding GST). Each individual application from a municipality must provide an outcome for a separate sport.

Why is the Victorian Government funding these grants?

The Department of Planning and Community Development provides a focus for the Government's activities around strengthening communities and increasing community participation. Sport and recreation plays an important role in actively involving people in community life and building strong, healthy and liveable communities.

By helping to maintain local sporting facilities and reduce their water use the Victorian Government is providing important recreation opportunities, improving sustainability, and supporting Victorian communities.

Who can apply?

Any council can apply for funding provided that:

- areas within the municipality are on Stage 3 or higher water restrictions; and
- the proposed project(s) provide a benefit to areas on Stage 3 or higher water restrictions.

When can I apply?

The program will have two application and assessment points.

There will be an early application closing date for applications seeking immediate funding for projects that can be completed by 28 March 2008. Projects eligible for funding in this phase must either provide long term, sustainable reductions in potable water use by community sporting facilities or involve immediate, short term action to keep sport and recreation facilities open.

There will be a later application closing date for projects that will take longer to complete. To be eligible for funding, these projects must provide long term, sustainable reductions in potable water use by community sporting facilities and be completed by the end of March 2009.

Applications Open
October 2007

Closing date for first phase applications (projects to be completed by 28 March 08)
23 November 2007

Announce successful first phase projects
Early December 2007

Closing date for second phase applications (sustainable projects only)
25 February 2008

Announce successful second phase projects
March 2008



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What are the funding conditions?

The following conditions will apply to projects receiving a grant:

- Victorian Government funding to councils towards total project costs will be on the following ratios:

| | |
|--|-----------------------|
| Metropolitan | DPCD \$1: \$1 local |
| Outer metropolitan (Cardinia, Casey, Hume, Melton, Mornington Peninsula, Nillumbik, Whittlesea, Wyndham, Yarra Ranges) | DPCD \$1.5: \$1 local |
| Regional cities (Ballarat, Bendigo, Geelong) | DPCD \$1.5: \$1 local |
| Rural | DPCD \$2: \$1 local |

- Each project must have its own application form and councils must submit quotes detailing the cost of their proposed project as part of their application.
- The grant recipient must enter into a funding agreement with the Department of Planning and Community Development which sets out the conditions and reporting requirements.
- The project must be completed by the required completion date (28 March 2008 for first round applications, March 2009 for second round applications).
- Any unspent funds must be returned to the Department of Planning and Community Development.
- Funds must be spent on the project as described in the application. Any changes must be submitted to the Department of Planning and Community Development for approval before implementation.

- The completed work must be available for inspection by Victorian Government officers as requested.
- Funding may be provided towards in-kind costs such as labour and materials, provided such costs are not more than 25 per cent of the total project costs. A voluntary labour and in-kind support information sheet must be completed and returned with the application form. This sheet is available from www.grants.dpcd.vic.gov.au

What type of projects might be funded?

Preference will be given to projects which:

- are supported by a municipal Sustainable Water Use Plan;
- demonstrate benefits to the facility, its users and the broader community; or
- demonstrate benefits to a number of venues or sports.

Examples of sustainable reductions in the use of potable water may include:

- providing recycled water to sports fields;
- replacing turf or red porous surfaces with hard or synthetic surfaces;
- introducing water run-off harvesting and storage initiatives;
- developing fields with drought resistant turf species;
- introducing water efficient irrigation systems for sport facilities;
- upgrading swimming pools which reduce water needed;
- purchasing pool blankets to reduce evaporation;
- recycling of water used at the sporting facility; and
- planning for and developing alternative water sources.



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What will not be funded?

The *Drought Relief for Community Sport and Recreation Program 2008* will not fund:

- projects that request funding to replace existing council expenditure;
- requests for retrospective funding, where projects have started or are completed prior to receiving funding approval;
- the purchase of land;
- requests for ongoing operational costs such as electricity, utilities, salary subsidies, or the purchase of vehicles;
- projects needing ongoing funding or support other than the initial grant;
- facilities where little or no public access is available; or
- repair of facilities damaged by vandalism, fire or other natural disasters where the damage should be covered by insurance.

How will applications be assessed?

Applications will be assessed using the questions **Why?** (20%), **How?** (20%), **Who?** (10%), and **What will the project achieve?** (50%) from the attached form.

Why?

What is the demonstrated need for this project? What is the severity and duration of dry conditions and water availability in this area? Why do you want to do this project and why do you think it will work?

How?

How will you deliver this project? Attach your project plan, detailing the project stages and key dates and describe the methods you will use to complete your project. Why is this plan the best way to do the project? To what extent is this project related to your council's Sustainable Water Use Plan? Has a project plan been agreed?

Who?

Who will manage the project? Who else is involved in and who else has endorsed the project (ie. peak sporting body, clubs or local water authority)? Has the application included consultation with other facility users?

What will the project achieve?

What specific outcomes will be achieved? What impact will the project have on the use of the facility? How will participation be affected? What are the expected water savings both in the short and long term? What degree of commitment does the project show towards long term water management measures?

Each project must have its own application form and councils must submit quotes detailing the cost of their proposed project as part of their application.

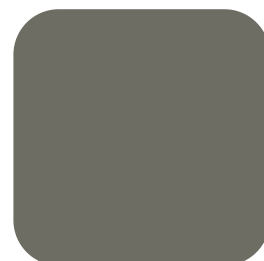
What is the application process?

Applications for first phase funding must be submitted by Friday 23 November 2007.

Applications for second phase funding must be submitted by Monday 25 February 2008. Late or incomplete applications will not be considered. Receipt of applications will be acknowledged in writing.

Applications may be submitted in a number of ways:

- **Preferred method:** Online at www.grants.dpcd.vic.gov.au (including any attachments)
- by email to grantapplications@dpcd.vic.gov.au
- by fax to 03 9208 3680
- by mail to:
Grants Unit
Department of Planning and
Community Development
GPO Box 2392
Melbourne VIC 3001



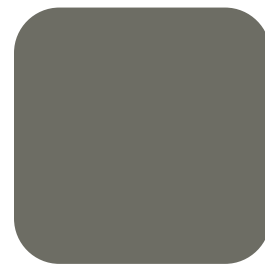
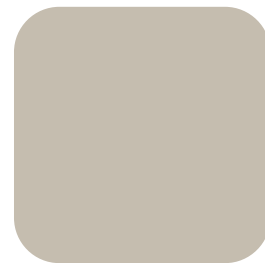
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What is the Synthetic Surfaces Program?

The *Synthetic Surfaces Program* will fund the establishment of artificial sports surfaces in key locations across the State. Councils are not required to apply to the program for this purpose. The Department of Planning and Community Development will hold discussions with sports and councils to identify possible locations. The Department of Planning and Community Development will then approach the council where a location has been identified and may negotiate a grant of up to \$300,000 for a project.

More information

For more information please call our Grants Information Line on 1300 366 356 (cost of a local call) on any weekday between 8.30am and 10.00pm (except public holidays).



Application form: Drought Relief for Community Sport and Recreation Program 2008

Section 1 – Contact Information

Fields marked (*) are mandatory

Part A: Applicant Organisation Details

*Name of Organisation: _____

*Main Street Address: _____

*Town/Suburb: _____ *Postcode: _____ *State: _____

Postal Address (if different from above): _____

Town/Suburb: _____ Postcode: _____ State: _____

Authorised person (This is the person who is authorised by the organisation to make the application on their behalf.)

*Title: _____ *First name: _____ *Last name: _____

Position: _____

Telephone: _____ Mobile: _____ Fax: _____

Email: _____

*Type of Organisation: Local Government Other (please specify)

Applicant Organisation's Australian Business Number (ABN), if you have one:

Part B: Contact Details for Project Manager

Title: _____ First name: _____ Last name: _____

Postal Address: _____

Town/Suburb: _____ Postcode: _____ State: _____

Position: _____

Telephone: _____ Mobile: _____ Fax: _____

Email: _____

Section 2 – Project Overview

*Project Name We will use this name on all correspondence. Please use 10 words or less. .

*What are you going to do? Describe the project in 50 words or less. We will use this in reports and other publications.

Which communities will benefit from your project? *Describe the place or places that will benefit. Please provide local government area(s) if you know them. If not, provide the suburb or postcode for each place that will benefit. If your project has a wider benefit (eg. Statewide) please provide detail here. Your response is limited to 1000 characters.

Describe any groups or communities your project is directed at or relevant to. For example, people with disabilities, women, Indigenous people, youth, culturally and linguistically diverse communities older adults. If this is not relevant for your project you can leave this question blank. Your response is limited to 1000 characters.

Where will your project happen? Please provide the the address of where most of your planned activity will take place including town/suburb and postcode Your response is limited to 1000 characters.

Address: _____

Local Government Area: _____

***When will your project take place?** (First phase application projects must be completed by 28 March 2008. All other projects must be completed by March 2009.)

*Anticipated project start date ____ / ____ / ____ *Anticipated project completion date ____ / ____ / ____

Section 3 – Project Details that address the Assessment Criteria

Please indicate how your project addresses the following assessment criteria: **Why?** (20%), **How?** (20%), **Who?** (10%) and **What will the project achieve?** (50%). Refer to the program guidelines to help you answer the questions. Responses to each question should be no more than 500 words. **Attach additional pages if required.**

*Why?

What is the demonstrated need for this project? What is the severity and duration of dry conditions and water availability in this area? Why do you want to do this project and why do you think it will work?

*How?

How will you deliver this project? Attach your project plan, detailing the project stages and key dates and describe the methods you will use to complete your project. Why is this plan the best way to do the project? To what extent is this project related to your council's Sustainable Water Use Plan? Has a project plan been agreed?

*Who?

Who will manage the project? Who else is involved in and who else has endorsed the project (ie. peak sporting body, clubs or local water authority)? Has the application included consultation with other facility users?

*What will the project achieve?

What specific outcomes will be achieved? What impact will the project have on the use of the facility? How will participation be affected? What are the expected water savings both in the short and long term? What degree of commitment does the project show towards long term water management measures?

Section 4 – Project Budget

Please provide details of the income and expenditure budget for your project, excluding GST. Note that the total income should equal total expenditure.

You are required to submit your budget using the categories provided. If you cannot provide enough details in this section please provide a summary here and the details on a separate sheet(s) using the same categories.

| Income | | Expenditure | |
|--|-----------|--|-----------|
| *Amount requested from this program | \$ | Architect Design Fees | \$ |
| Other State Government funding | \$ | Contingencies Escalations and Allowances | \$ |
| Local Government funding | \$ | Professional Planning/Advice | \$ |
| Federal Government funding | \$ | Project Construction | \$ |
| Funds from your organisation | \$ | Project Coordination | \$ |
| Funds from other Community organisations | \$ | Site Preparation | \$ |
| Funds from Business contributions | \$ | In-kind labour | \$ |
| Funds from Philanthropic contributions | \$ | In-kind – other support | \$ |
| In-kind support from your organisation | \$ | Other (please specify) | \$ |
| In-kind from other sources | \$ | | |
| Other (please specify) | \$ | | |
| *Total Income | \$ | *Total Expenditure | \$ |

Declaration

I state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify DPCD of any changes to this information and any circumstances that may affect this application. I acknowledge that DPCD may refer this application to external experts or other Government Departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant funding opportunities. I understand that DPCD is subject to the Freedom of Information Act 1982 and that if a Freedom of Information request is made, DPCD will consult with the applicant before any decision is made to release the application or supporting documentation. I understand that this is an application only and may not necessarily result in funding approval.

*Signature: _____ *Date: _____

*Print name: _____ *Position: _____

(To be signed by a person with delegated authority to apply, ie. Chief Executive Officer, Director.)

Supporting documents

Please submit the following documents with your application:

- Quotes for costs associated with the project
- A Project Management Framework
- A completed voluntary labour and in-kind support information sheet (if applicable)
- Any letters of support